

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
And HPUD CFD NO. 2005-1 BOARD  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, December 18, 2014 @ 6:00 p.m.**

**MINUTES MODIFIED BOARD APPROVED 1/15/15**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting of the Board of Directors of the Heber Public Utility District and the HPUD CFD NO 2005-1 was held at the District's meeting room and called to order at 6:06 pm by President Margie Lizarraga.

**2. ROLL CALL:**

Directors present at roll call: M. Lizarraga, T. Sandoval, S. Escobedo. Director D. Garcia-Ruiz arrived at 6:11 and Director E. Valdez-Belmonte arrived at 6:29 pm. Also present were General Manager, Laura Fischer; Finance Manager, Graciela Lopez; and General Counsel, Mr. Steve Walker.

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Margie Lizarraga.

**4. APPROVAL OF AGENDA:**

The Motion to Approve the Agenda as presented was made by Director Sandoval and seconded by Director Escobedo.

Motion approved by Roll Call: 3/0

AYES: S. Escobedo, M. Lizarraga and T. Sandoval

NOES: None

ABSENT: E. Valdez-Belmonte, D. Garcia-Ruiz

**5. INSTALLATION OF OFFICERS:**

**A. Nominate and Elect a Board Member to the Office of President**

The Motion to Nominate Director E. Valdez-Belmonte as President was made by Director Sandoval and seconded by Director Escobedo.

Motion approved by Roll Call: 3/0

AYES: S. Escobedo, M. Lizarraga and T. Sandoval

NOES: None

ABSENT: E. Valdez-Belmonte, D. Garcia-Ruiz

B. Nominate and Elect a Board Member to the Office of the Vice-President

The Motion to Nominate Director T. Sandoval as Vice-President was made by Director Lizarraga and seconded by Director Escobedo.

Motion approved by Roll Call: 3/0

AYES: S. Escobedo, M. Lizarraga and T. Sandoval

NOES: None

ABSENT: E. Valdez-Belmonte, D. Garcia-Ruiz

C. Nominate and Elect a Board Member to the Office of Treasurer

The Motion to Nominate Director T. Sandoval as Treasurer was made by Director Lizarraga and seconded by Director Sandoval.

Motion approved by Roll Call: 3/0

AYES: S. Escobedo, M. Lizarraga and T. Sandoval

NOES: None

ABSENT: E. Valdez-Belmonte, D. Garcia-Ruiz

**6. PUBLIC PRESENTATIONS/COMMENT:**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

**Recognition of Office Manager Retiring After 34 Years of Service - President**

**7. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approval of Minutes for the regular meeting on November 20, 2014 and December 9, 2014.

B. Approval of Current Demands for November 2014.

The Motion to Approve the Consent Agenda was made by Director Garcia-Ruiz and seconded by Director Escobedo.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, M. Lizarraga, D. Garcia-Ruiz and T. Sandoval

NOES: None

ABSENT: E. Valdez-Belmonte

## **8. REPORTS:**

### **A. Operations Report for November 2014**

### **B. President and Director's Comments**

Director Lizarraga asked staff why the retirement lunch for the Office Manager was 'pay your own' and not sponsored by HPUD. General Counsel responded that this would be considered a gift of public funds and retirement lunches are not paid for by the government agency.

### **C. General Manager's Report**

The General Manager added to her written report the following:

The electric vehicle that was budgeted was purchased and received and is now being used by the Parks Department.

Invitations to the employee appreciation lunch and the retirement lunch for the Office Manager were distributed to the Board.

## **9. NEW BUSINESS: Discussion and Possible Action**

### **A. Approve and File the Independent Auditor's Report in Reference to the Fiscal Year 2013-2014 Financial Statements – Finance Manager**

The Motion to Approve and File the Independent Auditor's Report in Reference to the Fiscal Year 2013-14 was made by Director Lizarraga and seconded by Director Escobedo.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Lizarraga, D. Garcia-Ruiz, E. Valdez-Belmonte and T. Sandoval

NOES: None

ABSENT: None

### **B. Information Only Regarding the Community Facilities District 2005-1 Annual Report Prepared by General Government Management Services – Finance Manager**

### **C. Authorize the Execution of a Memorandum of Understanding with the City of Brawley and Other Agencies for the Purpose of Completing a Survey of the Imperial Valley Colorado River Watershed Area – General Manager**

The Motion to Approve and File the Independent Auditor's Report in Reference to the Fiscal Year 2013-14 was made by Director Lizarraga and seconded by Director Escobedo.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Lizarraga, D. Garcia-Ruiz, E. Valdez-Belmonte and T. Sandoval

NOES: None

ABSENT: None

D. Approve and Adopt the 2015 Board Calendar

The Motion to Approve the 2015 Board Calendar was made by Director Lizarraga and seconded by Director Escobedo.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Lizarraga, D. Garcia-Ruiz, E. Valdez-Belmonte and T. Sandoval

NOES: None

ABSENT: None

**10. OLD BUSINESS: Discussion and Possible Action**

A. Information Only Regarding the “Lights on Main” Project – General Manager

The General Manager, Laura Fischer, reported on the “Lights on Main” Project adding donations from CR&R of \$100, and Magdaleno Gomez of \$50.

B. Information Regarding the CSDA’s Leadership Academy – General Manager

**11. ANNOUNCEMENTS:**

A. Board of Supervisors meets every Tuesday @ 8:30 am 940 W Main St., El Centro

B. CSDA newsletter [www.csda.net](http://www.csda.net)

**12. ADJOURNMENT:**

The Motion to Adjourn the meeting at 7:07 was made by Director Lizarraga and seconded by Director Escobedo.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Lizarraga, D. Garcia-Ruiz, E. Valdez-Belmonte and T. Sandoval

NOES: None

ABSENT: None

Minutes for the Regular Meeting for December 18, 2014 were prepared by Laura Fischer, General Manager.

Heber Public Utility District is an equal opportunity provider and employer.